

# Government forms

STANDARD FORM 52  
MAY 1958 EDITION  
U.S. CIVIL SERVICE COMMISSION  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20540

**REQUEST FOR PERSONNEL ACTION**

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Mrs., Miss—One given name, initial(s), and surname) \_\_\_\_\_ 2. DATE OF BIRTH \_\_\_\_\_ 3. REQUEST NO. \_\_\_\_\_ 4. DATE OF REQUEST \_\_\_\_\_

5. NATURE OF ACTION REQUESTED:  
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) \_\_\_\_\_ 6. EFFECTIVE DATE  
A. PROPOSED: \_\_\_\_\_ 7. C.S. OR OTHER  
LEGAL AUTHORITY \_\_\_\_\_

8. POSITION (Specify whether establishment, change grade or title, etc.) \_\_\_\_\_ 9. APPROVED: \_\_\_\_\_

10. POSITION TITLE AND NUMBER \_\_\_\_\_ 11. SERVICE, GRADE, AND SALARY \_\_\_\_\_ 12. ORGANIZATIONAL DESIGNATION \_\_\_\_\_ 13. HEADQUARTERS \_\_\_\_\_ 14. FIELD OR DEPARTMENTAL \_\_\_\_\_

15. FIELD \_\_\_\_\_ 16. DEPARTMENTAL \_\_\_\_\_ 17. FIELD OR DEPARTMENTAL \_\_\_\_\_ 18. FIELD \_\_\_\_\_ 19. DEPARTMENTAL \_\_\_\_\_

20. REMARKS (Use reverse if necessary) \_\_\_\_\_

21. REQUESTED BY (Name and title) \_\_\_\_\_ 22. REQUEST APPROVED BY  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_

23. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) \_\_\_\_\_

24. POSITION CLASSIFICATION ACTION  
NONE [ ] NEW [ ] OTHER [ ] 25. POINT [ ] 26. POINT [ ] 27. POINT [ ] 28. POINT [ ]

29. APPROPRIATION FROM: \_\_\_\_\_ TO: \_\_\_\_\_ 30. DATE OF APPOINTMENT AFFIDAVIT (Accessions only) \_\_\_\_\_ 31. LEGAL RESIDENCE  
[ ] CLAIMED [ ] PROVED  
STATE: \_\_\_\_\_

32. STANDARD FORM 50 REMARKS \_\_\_\_\_

33. CLEARANCES  
A. \_\_\_\_\_ B. \_\_\_\_\_ C. \_\_\_\_\_ D. \_\_\_\_\_ E. \_\_\_\_\_

34. APPROVED BY \_\_\_\_\_

## Description

Government forms for Bill Jewell, General Services Administration.

## Date(s)

May 7, 1958

**Accession Number** 58-324-04

4x5 inches (10x13 cm) Black & White

**Keywords** Government paperwork

**HST Keywords** Charts - Bill Jewell; Jewell, Bill - Ref. to

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