

# Government forms

**GENERAL SERVICES ADMINISTRATION**  
**WAGE-BOARD JOB DESCRIPTION**

1. REASON FOR SUBMISSION: 2. PORTION NO.: 3. EMP. LEVEL:

4. POST OF DUTY:

5. REASON FOR SUBMISSION:

6. OFFICIAL ALLOCATION: 7. JOB TITLE: 8. SCHEDULE: 9. SERIES: 10. GRADE: 11. INITIALS: 12. DATE:

13. RECOMMENDED BY INITIATING OFFICE: 14. NAME OF EMPLOYEE:

15. ORGANIZATIONAL TITLE OF JOB: 16. SERVICE: 17. BRANCH OR AREA: 18. SECTION OR GROUP:

19. This is a complete and accurate description of the duties and responsibilities of this job. 20. CERTIFICATION BY HEAD OF SERVICE, DIVISION, BRANCH, OR AREA:

21. SIGNATURE OF SUPERVISOR: 22. DATE: 23. SIGNATURE: 24. DATE:

25. SIGNATURE OF IMMEDIATE SUPERVISOR: 26. DATE: 27. CERTIFICATION OF ALLOCATION:

28. SIGNATURE: 29. DATE:

30. TITLE: 31. TITLE:

32. REAUDIT CERTIFICATION:

33. SUPERVISOR: 34. INITIALS: 35. DATE: 36. INITIALS: 37. DATE: 38. INITIALS: 39. DATE: 40. INITIALS: 41. DATE:

32. PERSONNEL DIVISION: 33. INITIALS: 34. DATE: 35. INITIALS: 36. DATE: 37. INITIALS: 38. DATE: 39. INITIALS: 40. DATE:

42. DESCRIPTION OF JOB (Refer to Guide for Writing Wage-Board Job Descriptions, GSA Form 1290a)

(Continued on reverse)

GSA FORM 1290a  
APRIL 1956

## Description

Government forms for Bill Jewell, General Services Administration.

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May 7, 1958

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4x5 inches (10x13 cm) Black & White

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