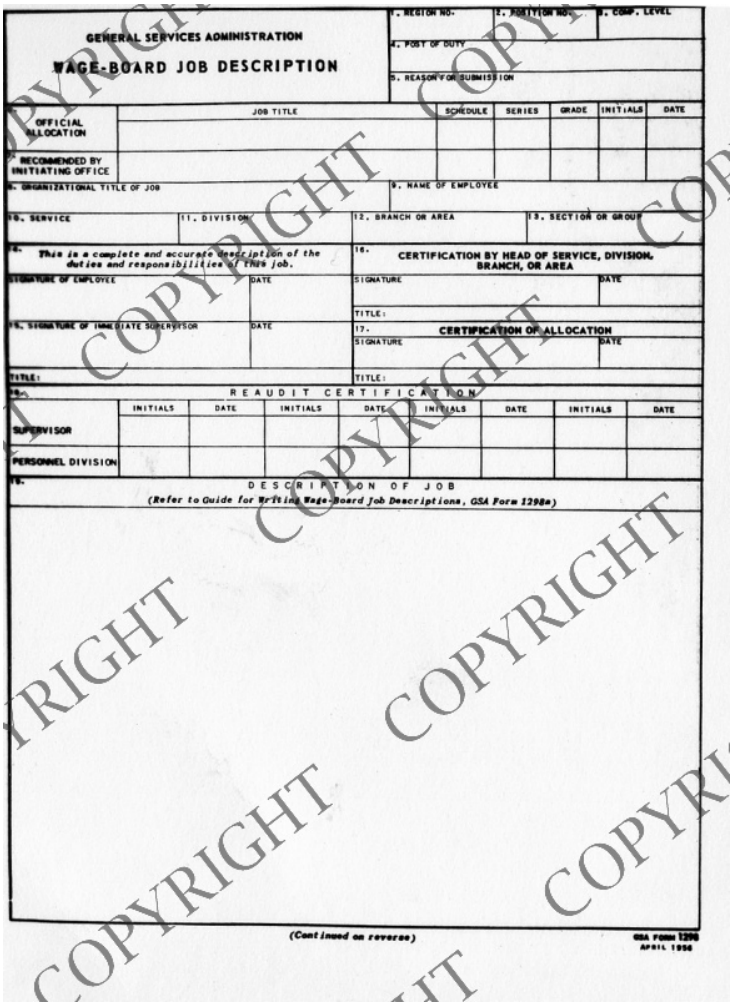
Government forms


GENERAL SERVICES ADMINISTRATION

WAGE-BOARD JOB DESCRIPTION

1. REGION NO. 2. POSITION NO. 3. COMP. LEVEL

4. POST OF DUTY

5. REASON FOR SUBMISSION

JOB TITLE | SCHEDULE | SERIES | GRADE | INITIALS | DATE

OFFICIAL ALLOCATION

RECOMMENDED BY INITIATING OFFICE

6. ORGANIZATIONAL TITLE OF JOB

9. NAME OF EMPLOYEE

10. SERVICE | 11. DIVISION | 12. BRANCH OR AREA | 13. SECTION OR GROUP

14. This is a complete and accurate description of the duties and responsibilities of this job.

SIGNATURE OF EMPLOYEE | DATE

15. SIGNATURE OF IMMEDIATE SUPERVISOR | DATE

TITLE:

16. CERTIFICATION BY HEAD OF SERVICE, DIVISION, BRANCH, OR AREA

SIGNATURE | DATE

TITLE:

17. CERTIFICATION OF ALLOCATION

SIGNATURE | DATE

TITLE:

18. READUIT CERTIFICATION

	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE
SUPERVISOR								
PERSONNEL DIVISION								

19. DESCRIPTION OF JOB

(Refer to Guide for Writing Wage-Board Job Descriptions, GSA Form 1298a)

(Continued on reverse)

GSA FORM 1298 APRIL 1956

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